



**GIRIJAN COOPERATIVE CORPORATION LTD.,
VISAKHAPATNAM (COFFEE WING)**

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Rc.No.123/2016.Organic.

Date: 14.03.2018

SHORT E-TENDER NOTICE

Girijan Coop. Corporation (GCC), a Govt. of AP undertaking, intends to outsource the process of securing organic certification of coffee grown by the tribal farmers' groups in Chintapalli and G.K. Veedhi Mandals of Visakhapatnam district under NPOP standards. In the 1st phase, Organic certification is needed for 2600 farmers having total extent of 6000 Acres of coffee plantations.

Agencies desirous of participating in the tenders shall submit Technical Bid in a sealed cover as per criteria given below:

- i) They shall be registered and shall hold registration certificate to that extant.
- ii) Having valid PAN,TIN, GST registration number
- iii) Experienced in undertaking similar organic certification process in coffee, Turmeric and other agricultural / horticultural crops and formation of farmers' groups/ FPOs in tribal areas.
- iv) Preference will be given for the agencies having experience in NPOP, NOP & ICS procedures and their activities netted around agency mandals in Visakhapatnam district.
- v) The party shall also to furnish a refundable Security Deposit of Rs.10,000 while participating in the open auction.

A committee constituted for the purpose shall open the Technical Bid sealed covers on .03.2018 for short listing the eligible agencies and shall examine whether the requisite conditions are fulfilled by the agencies and only those parties fulfilling the technical criteria shall be recommended for Participation in Financial Bid by MSTC on .03.2018.

Details along with Terms and conditions can be downloaded from GCC website www.apgirijan.com & www.apgcc.in.

VC & MANAGING DIRECTOR

To

The prospective NGOs / Voluntary Organizations as per the mailing list
Copy to the Notice Board in CHO.

GIRIJAN COOPERATIVE CORPORATION LIMITED: VISAKHAPATNAM

TECHNICAL BID

To be filled in by the Agency for taking up Coffee Organic Certification Process

From	To
	The Girijan Co-operative Corporation Ltd., Opp: New Vuda Park, Visakhapatnam – 530017.

Sir,

In pursuance of your short tender Notice Rc.No.123/2016/organic, Dt.14.03.2018 calling submission of Technical Bid in prescribe format, I / We hereby confirm that I / We have gone through your Tender notice and the terms and conditions given in Tender format and I / We hereby undertake to abide by the same.

We are enclosing herewith following documents as a proof of existence in Business.

Sl no.	PARAMETER	Certified copy enclosed
1	Certificate of Registration	Yes/No
2	Company Annual Reports for two consecutive years	Yes/No
3	Bye-laws	Yes/No
4	PAN, TAN, GST Nos	Yes / No
5	Income tax assessment for 3 years (2014-15 to 2016-17)	Yes / No
6	Certificates of Firm Registration	Yes / No
7	Execution of similar assignments for PSUs/Private reputed Firms	Yes/No
8	Credentials from Organizations	Yes / No
9	EMD (DD particulars and date)	Yes/No
10	Any other information to please specify	Yes/No

I / We agree to take up the assignment as per the stipulated terms and conditions

I / We _____ having agency with bonafied address at Door No. _____ (full postal address to be given) offered the rates which shall be in force for 12 months.

We are deputing Sri _____, on our behalf in the capacity of the Proprietor / Partner / Authorized Representative to participate in Tender negotiations and to take appropriate decisions.

We shall abide to the Terms and Conditions stipulated by GCC.

ADDRESS & PHONE NO. OF THE PARTY / FIRM

Mobile No:

Phone No:

Fax No:

SIGNATURE OF THE TENDERER

Rc.No.123/2016.Organic.dt.14.03.2018

**E-Tender for taking up process of obtaining organic certification under NPOP standards
for coffee grown by tribal farmers in Chintapalli & G.K. Veedhi Mandals
(Visakhapatnam district)**

TERMS & CONDITIONS

Work to be done

1. GCC intends to obtain organic certification for 10 coffee farmers' groups already formed in Chintapalli and G.K. Veedhi mandals of Visakhapatnam district under NPOP standards
2. M/s IMO control, Bangalore is the organic certification agency engaged by this Corporation for this purpose.
3. The following is the work pending in both the Mandals and expected to be completed by the Tenderer within the time frame stipulated by the Certification Agency
 - (i) New farmers to be enrolled before commencement of the process
 - (ii) TraceNet registration of farmers is to be done.
 - (iii) Internal inspections have to be completed and farmer-wise details to be entered in TraceNet to enable external audits and further procedures by the certification agency.
 - (iv) All the plots of registered farmers including coffee, pepper and conventional crops shall be documented and included in the farmer-wise files and lists.
 - (v) Farmers' lists have to be submitted to the Certification Agency.
 - (vi) Training shall be provided to the staff and farmers in NPOP standards and ICS requirements.
 - (vii) Organizational Chart of ICS to be prepared and submitted to IMO.
 - (viii) All other documents / reports shall be submitted to the certification agency as called for.
 - (ix) GPS coordinates, Individual farm maps and overview maps to be prepared for all the registered farmers and samples submitted to the Certification Agency
 - (x) Evaluation of risks of contamination from anti-malaria sprays shall be taken up and suitable remedial measures implemented

- (xi) Updated lists of inputs and operator's profile shall be submitted to the Certification Agency
- (xii) Extending coordination and support at the time of audit / field inspections of the Certification agency

4. Work expected to be completed by the Tenderer

The Tenderer shall be responsible for proper execution and completion of the pending items of work and ensure that Organic Certification is secured by the farmers' groups by the end of 3rd year. The Tenderer shall also see that the conversion period is reduced to 2 years owing to the present agricultural practices of the tribal farmers and non-usage of chemical fertilizers and pesticides.

5. Payment of Charges to the Tender

After approval of the tender and issue of work entrustment order, GCC will make payment to the approved tenderer on monthly basis after evaluating the work turned out.

6. Penal action

GCC reserves the right to dispense with the work order at any point of time at any stage of the work without assigning any reasons and without any prior intimation to the tenderer. In the event of non-compliance with the terms and conditions, the work order is liable for cancellation by issuing one month advance notice to the tenderer.