

	<p style="text-align: center;"><b>GIRIJAN COOPERATIVE CORPORATION LIMITED, EAST POINT COLONY, VISAKHAPATNAM – 530 017, AP.</b></p> <p>Phones : 0891-2796461,2553163                      E.Mail : <a href="mailto:apgirijan@yahoo.co.in">apgirijan@yahoo.co.in</a>  Fax Nos. 0891-2822119/2796345                      Website: <a href="http://www.apgirijan.com">www.apgirijan.com</a></p>
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**Rc.No.347/2018/Ind.**

**Date: 21.11.2018**

**TENDER NOTICE FOR SUPPLY OF ACID SLURRY, SOAP NOODLES AND SODA ASH FOR  
PREMIUM TOILET SOAPS & DETERGENT SOAPS**

Girijan Coop. Corporation (GCC), a Govt. of AP undertaking desires to purchase Acid slurry, soap noodles and Soda Ash, corrugated carton boxes for packing Soaps etc., for Toilet soap & Detergent soap making Units at Vizianagaram & Araku Valley from reputed manufacturing units or through its authorized agencies for its one year requirement during the year 2018-19.

The requisites for participation by the agencies are through:

- a) Technical bid will be conducted on 27.11.2018 at 2.00 PM at GCC Head Office, Visakhapatnam. Sealed covers with Technical Bids will be received on the same day up to 2.00 PM.

The criteria for participation by the interested parties are:

- i) They shall be registered manufacturers having valid manufacturing license/ industrial license
- ii) Authorized agency for a reputed manufacturer
- iii) Income tax assesses for the last 3 years
- iv) Valid PAN ,TIN, TAN & GST
- v) Regular supplier of material to Govt Organizations/ industries of repute
- vi) Preference will be given for the manufacturing units/ agencies certified under ISO and having sufficient credentials at their credit.
- vii) Submission of samples along with analytical report obtained from 3<sup>rd</sup> party agency with the tender format is a pre-requisite condition.

Without sample or submission of samples without analytical report will be summarily rejected.

- viii) Any other information may be furnished in the format.
- ix) The party shall also to furnish a refundable Security Deposit while participating in the open auction.
- x) The supply of above raw material shall be to the Soap Units at Vizianagaram/Arakuvalley and at Visakhapatnam. The details are furnished below.
- xi) The approximate monthly requirement of the material, quality specifications (subject to revision basing on the actual need)

A committee constituted for the purpose of short listing the eligible agencies/ parties shall examine technical bids received which included samples /analysis reports and EMD. Only those parties fulfilled the criteria would participate in e-reverse auction which will be conducted by the MSTC on 27.11.2018.

- b) E-reverse auction by MSTC: The guidelines for participation in E-reverse auction along with prescribed formats shall be supplied to the eligible parties/ agencies on 27.11.2018. The agencies qualified in the Technical Bid shall have to participate in e-reverse auction on 27.11.2018 duly paying registration fee, transaction fee and prescribed EMD to the MSTC.

- d) For full details of required perfumes and chemicals, please visit GCC website” [www.apgirijan.com](http://www.apgirijan.com)” or e.mail apgirijan1956@gmail.com/gmrmgcc@gmail.com.

Sl No	Item	specifications	Quantity required per month (in kgs)	Refundable security deposit.
I	Acid Slurry	AD 90% Active Detergent; Free Acid 6-7%; KLET 17-22 %	1500 kgs per month For Vizianagaram only	15,000/-
ii	Soap Noodles. ( 80:20)	TFM 78% Moisture: 12%-15% Salt as NaCl 0.8% Max., Free Alkalis as NaoH 0.05% max., Alcohol Insoluble (inclusive of salt)%, Iodine value: gr.100:38-42, Acid Value: 214.0 Min., Fatty Acid blending(PFAD:PKFAD)	17.00 MT per month for Vizianagaram  17.00 MT per month for Arakuvalley	1,00,000/-

		80:20, Lovibond colourin 5.1/4 cell as Y+5R:1.0Max. Lab report conforming the specifications to b submitted.		
iii	Soda Ash		1000 kgs per month For Vizianagaram only	10,000/-
iv.	Tinopal for detergent soaps		500 kgs	5,000/-
v.	Tinopal for Toilet Soaps		500kg	5,000/-
vi.	Dolomite		500kgs	5,000/-
vii.	A O S		500 kgs	5,000/-
viii.	Corrugated Carton boxes	7-Ply, 180 GSM, 18/20 BF carton boxes Net Content 48 pet bottles	Minimum 10000 Nos.	5,000/-
ix	Food grade in & out laminated Boxes	Length 14.5 cm Breadth 11.5cm Height 5 cm	Minimum 1.00 lakh Nos. per month	5,000/-

After completion of e-reverse auction, the MSTC will furnish the details of eligible agencies in the form of Bid Fact Sheet to GCC which is final and binding.

The Agency shall comply with all terms and conditions given with Technical Bid formats.

**For VC & MANAGING DIRECTOR**

To

The prospective Suppliers / Firms / Parties as per the mailing list  
Copy to the Unit Incharges, Soap Units, Vizianagaram & Araku Valley  
Copy to the Notice Board in CHO.

**GIRIJAN COOPERATIVE CORPORATION LIMITED: VISAKHAPATNAM**

**TO BE FILLED IN BY THE MANUFACTURER/AGENCY FOR SUPPLY OF PERFUMES & CHEMICALS TO THE SOAP UNITS, GCC LTD., VIZIANAGARAM AND ARAKUVALLEY FOR MANUFACTURING PREMIUM TOILET SOAPS & DETERGENT SOAPS/DETERGENT POWDERS.**

From	To
	The Girijan Co-operative Corporation Ltd., Opp: New Vuda Park, Visakhapatnam – 530017.

Sir,

In pursuance of your tender Notice Rc. No. 158/2018/Ind, Dt.-06-2018, I / We hereby confirm that I / We have gone through your Tender notice and the terms and conditions given in Tender format and I / We hereby undertake to abide by the same.

We are enclosing herewith following documents as a proof of existence in Business.

Sl no.	PARAMETER	Certified copy enclosed
1	Firm Registration/Manufacturing License	Yes/No
2	PAN/TIN/GST Nos on Firm's name	Yes / No
3	Income tax assessment for 3 years (2015-16 to 2017-18)	Yes / No
4	Certificates of Firm Registration	Yes / No
5	Execution of similar material orders to PSUs/Private reputed Firms	Yes/No
6	ISO Certification to Firm	Yes / No
7	Credentials form Organizations	Yes / No
8	Authorization for participation in Tenders on Firms behalf	Yes / No
9	Representative Sample submitted	Yes/No
10	Analytical reports of samples	Yes/No
11	Security Deposit	Yes/No
12	Company Annual Reports for two consecutive years	Yes/No
13	Partnership deed/ memorandum and articles/byelaws	Yes/No
14	Any other information to please specify	Yes/No

I / We offer the following rates in the format given below:

SI No	Item	specifications	Quantity required per month (in kgs)
I	Acid Slurry	AD 90% Active Detergent; Free Acid 6-7%; KLET 17-22 %	1500 kgs per month For Vizianagaram only
ii	Soap Noodles. ( 80:20)	TFM 78% Moisture: 12%-15% Salt as NaCl 0.8% Max., Free Alkalis as NaoH 0.05% max., Alcohol Insoluble (inclusive of salt)%, Iodine value: gr.100:38-42, Acid Value: 214.0 Min., Fatty Acid blending(PFAD:PKFAD) 80:20, Lovibond colourin 5.1/4 cell as Y+5R:1.0Max. Lab report conforming the specifications to b submitted.	17.00 MT per month for Vizianagaram  17.00 MT per month for Arakuvalley
iii	Soda Ash		1000 kgs per month For Vizianagaram only
iv.	Tinopal for detergent soaps		500 kgs
v.	Tinopal for Toilet Soaps		500kg
vi.	Dolamite		500kgs
vii.	A O S		500 kgs
viii.	Corrugated Carton boxes	7-Ply, 180 GSM, 18/20 BF carton boxes Net Content 48 pet bottles	Minimum 10000 Nos.
ix	Food grade in & out laminated Boxes	Length 14.5 cm Breadth 11.5cm Height 5 cm	Minimum 1.00 lakh Nos. per month

Rate will be Quoted in MSTC e-reverse auction.

I / We M/s \_\_\_\_\_ having factory/agency with bonafied address at Door No. \_\_\_\_\_ (full postal address to be given) offered the rates which shall be in force for 12 months.

We are deputing Sri \_\_\_\_\_, on our Firm M/s. \_\_\_\_\_ (Name of full postal address) behalf in the capacity of the Proprietor / Partner / Authorized Representative to participate in Tender negotiations and to take appropriate decisions.

We shall abide to the Terms and Conditions stipulated by GCC.

**ADDRESS & PHONE NO. OF THE PARTY / FIRM**

Mobile No:

Phone No:

Fax No:

SIGNATURE OF THE TENDERER

**GIRIJAN COOP. CORPN. LTD. VISAKHAPATNAM-530017**

**Annexure – A**

**TERMS AND CONDITIONS FOR SUPPLY OF AUTOMATIC TOILET SOAP MAKING UNIT, DETERGENT POWDER, LIQUID DISH WASH & ROTOGRAVURE POUCH FILM ROLL AT VIZIANAGARAM AND HONEY FILLING MACHINE AT RAJAHMUNDRY**

<b>I.</b>	<b>Meanings</b>	
1.	Corporation:	<b>Girijan Cooperative Corporation Ltd (GCC)</b> Visakhapatnam-530 017
2.	Time & Date	Time & Date mentioned in the Tender Notice
3.	Place of Tender	Place of tender mentioned in the Tender Notice.
4.	Annexure – B(Financial bid)	The prescribed Tender form which shall be filled in fully by the tenderor or his authorized representative.
5.	Annexure-C (Technical bid)	To be furnished with required documents
6.	Usual Official Language	The medium of language used in the tender form
7.	Tenderor	An individual / Registered Firm / Registered Company (or) his / their authorized Representative. However the authorized representative shall produce relevant proof disclosing his status.
8.	Authorized Officer of the Corporation to execute Tenders	The Committee authorized for the purpose or authorized official (s) by the VC & MD, Girijan Cooperative Corporation Ltd., Visakhapatnam – 530017.
9.	Dispute	The breach of contractual obligation arising out of the tender conditions
10.	Sole Arbitrator	Vigilance Officer, GCC Ltd, Visakhapatnam or any other officer appointed by the VC & Managing Director, Girijan Coop. Corporation Ltd., Visakhapatnam-530 017
11.	Submission of Tender	<ol style="list-style-type: none"><li>a. Tenders will be filed in two separate covers super scribing as technical bid and financial bid. At the beginning of the tender procedure, the cover containing technical bid will be opened first.</li><li>b. The technical bid shall comprise of:<ol style="list-style-type: none"><li>i) EMD amount submitted by tenderer for the value as specified by GCC should be arranged by means of DD drawn on Girijan Coop. Corporation Ltd., Visakhapatnam - 17.</li><li>ii) Other documents such as:<ul style="list-style-type: none"><li>➤ Attested copies of partnership deed/ memorandum and articles/ byelaws.</li><li>0) Attested copies of residence ie.,</li></ul></li></ol></li></ol>

		<p>Panchayat / Municipal Tax / PAN / CST / APGST No.etc.</p> <p>1) Copies of Financial Statements for the past 3 three years preceding to the current year.</p> <p>2) Written authorization on letter head with stamp / seal to be furnished.</p> <p>c. Tender(s) will be received on all working days up to the last date &amp; time and at the place indicated in the Tender notice.</p> <p>d. The sealed covers ie., Technical Bid shall be addressed to the Authorized Officer i.e VC &amp; Managing Director, GCC Ltd., Visakhapatnam.</p> <p>e. The sealed covers ie., Technical Bid shall be prescribed as "Technical Bid for supply of detergent chemicals details (to be specified) &amp; The sealed tender(s) in Technical Bid (as per details in Annexure – B) shall be signed &amp; presented either by the intending tenderor / bidder or through his / her/ their authorized representative, in person or by post so as to reach the authorized representative of the Corporation within the stipulated time &amp; date.</p>
12.	Receipt of Tender	<p>a) The tender(s) received up to the last date &amp; time and at the place indicated in the tender notice shall only be taken into consideration for opening in the presence of the tenders / their authorized representative present at the time prescribed for opening of the tenders as in Technical Bid (as per details in Annexure-B). Tenders received after the stipulated date &amp; time due to postal delay or due to any other reason shall not be entertained under any circumstances and the Corporation is not responsible for such delayed receipt of tender(s) or lost in transit</p>
13.	Capacity of the Tenderor / Auctioneer	<p>a) The tenderor shall be a competent person under law to execute / enforce an agreement. In case of a tender(s) is represented by a third party the person representing the tender(s) bid shall produce written authorization to do so.</p> <p>b) The tenderor shall disclose full address of his residence and his registered office.</p> <p>c) Tenderor / Auctioneer found insolvent or convicted on any charge by a Court or involves in any dispute with the Corporation in past / present is not eligible to participate in the tender(s)</p>



14.	Documents to be furnished	<p>A. Technical bid as per details in Annexure – B comprise of</p> <ul style="list-style-type: none"> <li>i) Payment of EMD.</li> <li>ii) In case of tender is filed by a Firm / Company a certified / attested copy of partnership deed / articles shall be furnished along with tender form.</li> <li>iii) A copy of proof of residence / existence i.e. Panchayat / Municipal Tax Receipt, PAN, CST/APGST registration certificate shall be furnished.</li> <li>iv) The Tenderer shall produce financial statements for past 3 years proceeding to this year.</li> </ul> <p>B. Financial bid to be furnished separately with MSTC.</p>
15.	Furnishing of relevant information in Technical bid.	<p>The intending suppliers shall produce brochures / CD technical specifications of the items/ brochures for which they are quoting the rates and which they intend to supply to be furnished in separate sheet.</p> <p>Any tender not accompanying with the specifications/ brochures / CD of the items would be rejected summarily without any assigning any reasons there for.</p>
16.	Rates	<ul style="list-style-type: none"> <li>a) The rate offered shall be per each number. F.O.R. delivery at the places as indicated in the financial bid.</li> <li>b) The rate offered in the tender must be written in words also and corrections if any shall clearly be attested.</li> <li>c) The rates quoted shall be valid for a period of one year from date of confirmation.</li> </ul>
17.	Taxes	<p>The applicability of Taxes if any on the rates quoted should be clearly mentioned.</p>
18.	Payment of EMD	<ul style="list-style-type: none"> <li>a) The EMD shall be paid for the sum indicated in the tender notice for the machinery specified &amp; noted against each unit.</li> <li>b) In case, tender is accepted, the EMD paid would be held with the Corporation. If the tender is not accepted, the EMD would be returned to the party on the same day of tender.</li> <li>c) No interest would be paid by the Corporation on the EMD held.</li> </ul>
19.	Mode of payment of EMD	<p>All Payments shall be made by way of “ACCOUNT PAYEE DEMAND DRAFT” Obtained in favor of “GIRIJAN COOPERATIVE CORPORATION LIMITED, VISAKHAPATNAM” drawn on any Nationalized Bank and payable at Visakhapatnam only. Any payment</p>

		through Cheques/ Cash will not be accepted towards the payment of EMD.
20.	Rejection / cancellation / postponement of Auction / Tender	<ul style="list-style-type: none"> <li>a) Tenders which are not accompanied with the prescribed EMD shall summarily be rejected</li> <li>b) Any conditional tender or tenders filed other than in the form given in Annexure-B &amp; Annexure – C (Financial bid &amp; Technical bid) shall be liable for rejection out right by the authorized representative.</li> <li>c) The authorized representative of GCC reserves right to reject the tender, if Annexure-B &amp; Annexure - C is not fully filled in and Conditions stipulated are not fully complied with or found with concealment of facts &amp; figures and does not disclose true and exact information. All &amp; any tender not complying with these tender conditions shall be rejected.</li> <li>d) The authorized representative has also got the right to postpone / cancel the tenders or withdraw/ reduce/ enhance the quantities before commencement of the tender proceedings.</li> <li>e) However the Corporation reserves the right to use its discretion depending on the circumstances prevailing at the time of opening tenders whether to accept or reject any tender.</li> </ul>
21.	Process of Auction	<ul style="list-style-type: none"> <li>a) All the parties or their authorized representatives shall be present within 15 minutes before the time specified for conducting auction and for opening of tenders item-wise on the day and at the place indicated in the tender notice so that they can witness the auction-cum-tender proceedings</li> <li>b) Only those parties who pay the Earnest Money Deposit will be allowed in the Auction Hall</li> <li>c) Auction will be held first at the place date and time mentioned in Annexure-B. Immediately after the auction proceedings are over, the tenders will be opened by the authorized representative or any other officers of the Corporation authorized specially or generally for the purpose when the authorized representative of Corporation is not available on the day of opening tender. The Corporation reserves the right to negotiate the rate after completing auction-cum-tender process, as per need.</li> </ul>
22.	Acceptance of the Tender	<ul style="list-style-type: none"> <li>a) The lowest rate offered / obtained in the auction / tenders/ negotiations may either be considered</li> </ul>

		<p>for acceptance or rejection without assigning any reason.</p> <p>b) The Corporation also reserves the right to accept or reject any or all the tenders / rates offered without assigning any reasons and to purchase the stocks in any manner as they considered and deemed it on the same day or any other subsequent dates in the interest of Corporation.</p>
23.	Confirmation	<p>a. In case of acceptance of the tender, orders of confirmation will be issued to the concerned parties within 3 weeks (21 days) or within such other extended period by the authorized representative of the Corporation from time to time from the date of conducting tender proceedings.</p> <p>b. The successful Tenderor shall enter into a Contract Agreement with the Corporation after the tender is confirmed in his favour.</p>
24.	Delivery of items	<p>a) The items as per requirement furnished in the tender notice (subject to revision basing on the actual need) shall be supplied with in time at the rates now accepted in the auction / tender/ negotiation proceedings and shall be in force for one year.</p> <p>b) The supplies shall be effected on F.O.R. delivery basis to the respective places of GCC within time from the date of placing indent by the Corporation.</p>
25.	Liquidated changes	<p>a) The supplies have to be effected strictly in conformity with the approved quality specifications and any deviation from specifications the machinery will be rejected outright making the supplier liable to pay liquidated damages by way of penalty of Rs.60,000/-</p> <p>b) Any delay in supplying items within the stipulated time would result in dislocation in planned production schedules, the supplier would therefore be liable to a pay a penalty of 5% value of the items to GCC per month.</p> <p>c) Any continuous failure of the supplier in effecting supplies would result in cancellation of the supply orders besides making him liable for legal action and to make good consequential losses to GCC.</p>
25.	Disputes	Any dispute arising out of these auction-cum-tender proceedings shall be referred to a sole Arbitrator specially appointed by Vice-Chairman & Managing

	Director.
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We M/s -----/----- shall abide to above terms & conditions while execution of orders / supply of material.

Signature of the tenderer